

Campus Ban & Criminal Trespassing Information

1. What is a Trespass Notice?

Owners of private property, such as Life Pacific College, have the authority through California Criminal Trespassing Laws (Penal Code 602) to issue trespass notices to individuals in order to prevent their return to College-owned property.

A trespass notice is a verbal or written notice issued to someone by an authorized representative of the College. Trespass notices are typically issued by the Director of Student Development or Director of Campus Safety and include the signature of a College Executive Officer. Violation of a trespass notice may result in arrest and criminal prosecution.

2. Who can be issued a Ban/Trespass Notice?

A trespass notice can be issued to any person for whom the College has received a complaint or who has been observed doing any of the following:

- causing harm or inflicting injury to college community members
- threatening, harassing, stalking, or intimidating members of the community
- disrupting academic and administrative business of the college
- causing damage to college or personal property
- violating college policy
- acting and/or making statements (written or verbal) that are deemed harmful or otherwise unacceptable by the College.

3. How can I request that a Ban/Trespass Notice be issued?

Complaints should be directed to the Senior Director of Student Development (currently held by Josh Arnold) or Director of Campus Safety (currently held by Rick Meyer). Trespass notices can only be issued after a complaint is received by one of these offices. The College will then determine if the complaint meets the above criteria. Trespass notices can be issued for incidents that occur off-campus or that have occurred before an individual was enrolled or employed at the College.

4. How long is a Ban/Trespass Notice issued for?

A trespass notice is generally valid indefinitely. However, trespass notices are reviewed upon the request of the person who was given the notice. The Office of Student Development generally consults with the person who originally requested that the trespass notice be issued and/or with College personnel who possess knowledge of the situation that resulted in the order being issued to evaluate a trespass notice appeal.

5. What are the boundaries covered by a Ban/Trespass Notice?

Campus Ban/Trespass notices apply to all property owned by the College, including the Main Campus and adjacent Lone Hill residential properties, and at official College events that occur off-campus when the venue is deemed under the direct control of the College, such as a rented facility for an event.

6. How is a Ban/Trespass Notice issued?

Generally, trespass notices are given verbally to the individual(s) and, when possible, followed up with written notification. The College will keep a record of both verbal and written notices. Once the individual receives the trespass notice, or in the case of mailed notices, once the certified receipt is returned to the College, the trespass notice is active and enforceable. Copies of all written notices and receipts are kept on file in the Office of Student Development.

7. Can an individual who has received a Campus Ban/Trespass Notice come on campus if they are invited by someone other than the complainant or receive permission in advance?

No one other than the Director of Student Development or Director of Campus Safety, under the directive of a College Executive, may give permission for someone who has received a trespass notice to come on to campus for any purpose. If a Campus Ban is violated, the College will notify the local Sheriff's Office to request that the individual(s) be arrested. The College reserves the right to pursue criminal prosecution to the fullest extent of the law. Because the Campus Ban/Trespass Notice serves as advanced warning, the College is not required to notify the individual when local authorities have been contacted.

8. What is the appeals process?

Each notice that is issued includes information about the appeals process. Appeals are usually done in writing and are reviewed by the Director of Student Development, Director of Campus Safety, and Administrative Council. The criteria used for the appeals review include, but are not limited to: a determination of the threat posed by the individual to the community, a review of the individual's need to be present on campus, and a review of the incident or supporting documentation that resulted in the trespass notice being issued. The College reserves the right to grant a limited exemption for a specified period of time, for example, to conduct official business with a particular office on campus, with restrictions from other areas of campus; to suspend the campus ban for a specified period of time; or to rescind the campus ban. The College also reserves the right to deny any appeal based on the needs of the community.

9. What information will a victim get if a Ban/Trespass Notice is modified or rescinded?

If the Administrative Council considers modifying or rescinding a trespass notice as a result of an appeal, the Director of Student Development will attempt to contact the person who originally requested the trespass notice. If the original requesting party is still a member of the LPC community, she or he will be informed of the outcome of the review prior to any modification or revocation of the trespass notice.